

## YPO HEALTH AND SAFETY POLICY STATEMENT

YPO is a public sector body, formed as a Local Authority Joint Committee in accordance within the Local Authority (Goods and Services) Act 1970. It is managed by its member Local Authorities in order to provide common goods and services to any public sector organisation.

YPO supplies a wide range of goods and services, including Stationery, Educational Materials, Furniture, Food, IT Hardware, Work Wear, Cleaning Equipment, Electricity, Fuels, Vehicles, and Grounds Maintenance Services.

The organisation has two premises in Wakefield, one at 41 Industrial Park and one at Flanshaw Lane. The Flanshaw Lane site is used for supplying food and has a chiller room. The 41 site includes both office accommodation and warehousing.

Health and Safety is considered a central business concern and to assist in the reduction of the accidents and incidents arising from all its activities, products and services the organisation is committed to the implementation of a Health and Safety Management System.

The successful implementation of YPO's Health and Safety Policy will be achieved through the commitment and involvement of all employees and everyone working on behalf of the company. In order to demonstrate the fulfilment of the company's responsibilities the following objectives have been adopted:

- YPO will take active steps to raise the awareness of employee responsibilities associated with their activities and encourage their involvement in Health and Safety initiatives, including relevant Health and Safety training;
- YPO will ensure compliance with all applicable legal requirements and with other requirements related to Health and Safety;
- YPO will strive to continually improve health and safety performance by the setting of new objectives and the on-going review of the health and safety management system in order to determine its continued effectiveness;
- YPO will maintain a positive relationship with its neighbours and stakeholders through effective communication regarding Health and Safety matters;
- YPO will maintain safe and healthy working conditions, by identifying hazards and controlling risks in order to prevent, or reduce the risks of workplace injury and ill health;
- YPO will consult with and encourage the participation of the workforce in health and safety matters through constructive collaboration with Trade Union representatives and employees;
- YPO will take active steps to minimise Health and Safety accidents, incidents, non-conformances and hazards through improved management techniques;

This policy has the commitment of the YPO Board of Directors who will provide the resources and support necessary to meet applicable internal and external requirements for Health and Safety best practice.

Signed:  Managing Director Date: 25.4.19

Version No	Date revised:	Revised by:	Approved by:	Simon Hill (MD)	(Unison)
2.0	20/02/2017	D. Raby		25.04.19	23.04.2019
BS ISO 45001:2018	5. Leadership and worker participation		5.2 OH&S Policy		