

## About YPO

YPO provides procurement solutions for public sector organisations to set up or renew contracts for a wide range of services. Established in 1974 by a group of 13 local authorities, we're one of the largest public sector buying organisations in the UK and we're still 100% publicly-owned today. We work closely with our suppliers and collaborate with other public sector buying organisations to achieve efficiencies and value for money, returning all our profits back into the heart of the public sector. Our team of qualified procurement professionals can offer advice, guidance and expertise on procurement, as well as regular engagement and communication to make sure your objectives are achieved.

### Overview

<b>Start date:</b>	1 April 2021
<b>Expiry date:</b>	31 March 2025
<b>Extension(s) (if applicable):</b>	None
<b>Contract notice ref. no:</b>	2020/S 233-576554
<b>Potential maximum value:</b>	£40m
<b>Geographical location(s):</b>	National

## Specification, overview and lot structure

This framework is for the supply of plastic wheeled bins including distribution/collection services, typically for use by local authorities in the collection of refuse.

The framework provides customers with a route to market for the supply of plastic wheeled bins including distribution/collection services, meaning customers do not need to publish their requirements by OJEU or pre-qualify suppliers in order to procure these products and services from them.

Customers can 'call-off' from this framework agreement i.e., use this framework to establish a contract.

### Lot 1 – Supply of Wheeled Bins including Distribution/Collection Services

Customers can complete this call-off by direct award, whereby a customer selects a supplier without running a further competition.

### Lot 2 – Distribution/Collection Services only

As only one supplier was awarded onto the framework, whilst the original tendered call-off mechanism for lot 2 was via further competition, this is not required. All pricing for lot 2 should be requested from the supplier based on the scope of the project.

The minimum product specifications required under this framework are listed below and overleaf.

### Lot 1 – Wheeled Bins – Specification

Tenderers **must** indicate any variations from the specification provided and submit full supporting specifications and information.

ESSENTIAL REQUIREMENT	
1	<b>ALL PLASTIC WHEELED BINS MUST BE CONSTRUCTED AND CONFORM TO THE FOLLOWING SPECIFICATION:</b>
1.1	Meet EN840 1-6 standard (suppliers to provide copies of current certification).
1.2	Be manufactured from high density injection moulded polyethylene, UV stabilised.
1.3	Available in virgin material.
1.4	Available in reprocessed or blended material.
1.5	The strutted lifting and retaining bars must ensure that containers will not fall out of the lifting device during the lifting and emptying procedure.
1.6	The lifting profile must be reinforced on the underside by lattice ribs.
1.7	The hinged cross members for holding the lid to be designed as handles for manoeuvring the container.
1.8	The upper rim on which the lid rests is to slope towards the outside edges to ensure that water does not accumulate under the lid.
1.9	The lid must be affixed with two hinge points to the body of the bin and should have handles or a recess to allow the lid to be opened.
1.10	Be available fitted with rubber-tyred wheels on a solid/hollow/semi-hollow steel corrosion-resistant axle. (Customer to specify type of axle required).
1.11	Because of the possible future need for identification chips to be fitted to the container, the lifting bar must have the facility to accept all chips in common use in the UK without any further mechanical work.
1.12	Manufactured in accordance with BS EN ISO 9001 Quality Standard.

## Specification, overview and lot structure

ESSENTIAL REQUIREMENT	
<b>2</b>	<b>ALL WHEELED BINS ARE TO BE GUARANTEED FOR A MINIMUM OF 5 YEARS AGAINST:</b>
2.1	Failure through faulty design, materials or workmanship.
2.2	Damage caused by incompatibility with the lifting gear detailed in Clause 4 of this specification.
2.3	Damage caused through insufficient resistance to weathering.
<b>3</b>	<b>SCREEN PRINTING</b>
3.1	Each bin may be required to bear the name of the relevant Council stencilled on the front of each bin as specified.
3.2	Each lid is to be hot foil embossed with the year of manufacture, serial no. and the approved quality stamp.
3.3	Be able to accept an A4 size screen print.
<b>4</b>	<b>LIFTING GEAR COMPATABILITY</b>
4.1	Damage caused by incompatibility with EN1501 certified automatic lifting gear.
<b>5</b>	<b>DELIVERY</b>
5.1	The successful contractor must (if required by the customer) be able to manage the distribution of containers to individual households. This may also include distribution of ancillary items (boxes, caddies, liners etc.), collection of redundant containers and optional buy-back if requested.
<b>6</b>	<b>LEAFLETS</b>
6.1	The ability to produce and distribute leaflets or other information to householders if required. Design and production to be agreed with the customer.
<b>7</b>	<b>ROADSHOWS</b>
7.1	Tenderers should be able (if required) to provide road show facilities to aid the customer with publicising the roll-out of wheeled bins to householders.

### **Lot 2 – Collection and Delivery of Wheeled Bins and Ancillary Products (including Buy-Back of Redundant Containers) – Minimum Specification**

The specification below is not exhaustive and will be supplemented by customer's individual requirements as part of any further competition documentation.

ESSENTIAL REQUIREMENT	
<b>1</b>	<b>DISTRIBUTION AND/OR COLLECTION OF WHEELED BINS (ALSO CADDIES, BOXES, COMPOSTABLE LINERS AND REFUSE SACKS IF REQUIRED):</b>
1.1	Deliver wheeled bins (also caddies, boxes, compostable liners and refuse sacks if required) to domestic and commercial addresses from secure storage facilities or as directed by individual customer specifications. Deliveries to take place as directed by individual customer specifications.
1.1.1	Suppliers must be able to deliver bins to either the front door of the property, the property boundary or as directed by individual customers. There may also be a need in terraced properties for collections to the rear of properties.
1.1.2	Mop up of any missed deliveries as agreed with customers.
1.1.3	Delivery of ancillary items (information packs or other printed material) to households when bins are delivered if required.
1.1.4	Affixing stickers to delivered bins if required.
1.1.5	Assembly of wheels and axles to bins upon delivery (if required by customer).
1.2	Remove existing wheeled bins from domestic and commercial addresses to secure storage facilities or as directed by individual customer specifications.

## Specification, overview and lot structure

ESSENTIAL REQUIREMENT	
<b>1</b>	<b>DISTRIBUTION AND/OR COLLECTION OF WHEELED BINS (ALSO CADDIES, BOXES, COMPOSTABLE LINERS AND REFUSE SACKS IF REQUIRED):</b>
1.2.1	Disassembly of wheels and axles to collected bins (if required by customer).
1.3	Collection of plastic bins/boxes/caddies from domestic, commercial, central location or as directed by individual customer specifications.
1.3.1	Collect any type of plastic bin/box/caddy – regardless of manufacturer, recycled content etc.
1.4	Recycle all collected plastic bins/boxes/caddies where possible and responsibly dispose of any that cannot be recycled.
1.5	Provide reports on material collected and recycled as and when required.
1.6	Agree remuneration with individual customers (price per tonne, discount off product etc.). This should include collection as per point 1.2.1 above and covers mixed collection.
1.7	Bins and/or other items to be delivered/collected at times agreed with individual customers and should take into account restricted access, street obstructions, contingency planning and dealing with conflict on the streets.
1.8	If the removal of bins is undertaken on refuse collection day i.e., directly behind the collection crews, as the bins are emptied they will be removed immediately and when removal vehicles become full, suppliers must ensure there is always a removal team following the collection crew.
<b>2</b>	<b>VEHICLES AND PLANT</b>
2.1	Suppliers will utilise suitable vehicles to provide this service and may be required by individual customers to state the types of vehicles which will be used.
2.2	Vehicles must comply with any current regulatory requirements for the size and use of each vehicle.
2.3	Suppliers must (if requested by customers) provide the following: <ul style="list-style-type: none"> <li>• Current MOT certificate</li> <li>• Proof that daily driver defect checks are carried out</li> <li>• Current LOLER certificates for vehicles with tail-lifts</li> <li>• Current tachograph inspection certificate if required and applicable</li> <li>• Service/maintenance schedule</li> </ul>
2.4	Any vehicle over 3500kg GVW which is utilised on any contracts must be listed on a supplier's Vehicle Operator's Licence and evidence may be required to prove this.
2.5	All drivers <b>must</b> possess the appropriate driving licence required to drive the vehicles that will deliver this service. <b>Evidence of this may be required as part of the further competition process.</b>
2.6	Any driver who drives a vehicle over 3500kg GVW must have the appropriate drivers CPC card and digital tachograph.
2.7	Suppliers must carry out six-monthly licence checks on drivers.
2.8	If vehicles are on short-term hire, suppliers must be able to provide a copy of the agreement and ensure arrangements for back-up due to breakdown or other unforeseen downtime are in place.

## Specification, overview and lot structure

ESSENTIAL REQUIREMENT	
<b>3</b>	<b>HEALTH AND SAFETY</b>
3.1	Collection and/or delivery of bins must be done in a safe manner with due consideration to both staff and members of public.
3.2	The supplier will ensure all Health and Safety requirements are fulfilled at time of distribution/collection and will be expected to provide Method Statements/Risk Assessments to any customer, covering all tasks necessary for the performance of the service. Please provide a worked example of a similar method statement and risk assessment.
<b>4</b>	<b>WASTE CARRIER</b>
4.1	The successful supplier must be registered as a Waste Carrier with the Environment Agency as per the Waste Management Licensing Regulations 1994 and Control of Pollution (Registration of Carriers and Seizure of Vehicles) Regulations 1991. A copy of this must be provide with your tender submission. Duty of care waste transfer notes must be provided to individual customers as part of any contract awarded.
4.2	The successful supplier must be registered as a Waste Carrier with the Environment Agency as per the Waste Management Licensing Regulations 1994 and Control of Pollution (Registration of Carriers and Seizure of Vehicles) Regulations 1991. A copy of this must be provide with your tender submission.
4.3	If required by any individual customer, the supplier must be able to provide full auditable reports to satisfy the requirements of PAS402:2013
<b>5</b>	<b>MANAGEMENT INFORMATION AND CONTRACT ADMINISTRATION</b>
5.1	The supplier may be required to attend regular contract meetings with customers.
5.2	The supplier may be required to return completed work lists/summary sheets on a weekly basis showing the number of deliveries/collections made.
<b>6</b>	<b>STORAGE FACILITIES</b>
6.1	Suppliers must be willing to source their own secure storage facilities if these cannot be provided by customers. If a customer is able to assist with storage facilities, then any costs attributable will be agreed prior to any contract award.
6.2	If secure storage facilities are provided by customers, the supplier shall ensure that only authorised council employees and the supplier's named staff will have access.
6.3	The supplier will ensure that all gates and doors which are unlocked to gain access are locked during work in progress and upon leaving the site.
6.4	The supplier will be expected to keep the storage facilities clean and tidy.

## Benefits of using the framework agreement

YPO's framework agreements are established to allow customers to purchase goods, works or services from suppliers via either direct award or further competition.

Benefits of using the framework agreement:

- YPO can fully manage the customers further competition (call-off) process if required
- Reduced timescales – customers do not need to run a full OJEU procurement if procuring via the framework agreement
- Assured supplier standards – suppliers are 'pre-qualified' as to their general suitability
- Aggregation of spend – customers will receive the benefits of the aggregated spend volume and increased leverage in the market
- Pre-defined terms and conditions – when awarding contracts customers have the option to use YPO's standard framework agreement terms and conditions as established or use their own terms and conditions

## Suppliers

LOT 1	
<b>CRAEMER UK LTD</b>	
Hortonwood 1 Telford Shropshire TF1 7GN	
<b>Contact:</b> Steve Poppitt UK Managing Director <b>Tel:</b> 01952 607 841 <b>Mobile:</b> 07710 639 508 <b>E-mail:</b> steve.poppitt@craemer.com	<b>Contact:</b> Keegan Smith Divisional Sales & Project Manager <b>Tel:</b> 01952 607 842 <b>Mobile:</b> 07545 788 110 <b>E-mail:</b> keegan.smith@craemer.com
<b>Contact:</b> Mike Taylor Area Sales – Northern <b>Tel:</b> 01952 607 846 <b>Mobile:</b> 07860 506 322 <b>E-mail:</b> mike.taylor@craemer.com	<b>Contact:</b> Robert Hawley Area Sales Manager – Southern <b>Tel:</b> 01952 607 848 <b>Mobile:</b> 07841 337 306 <b>E-mail:</b> robert.hawley@craemer.com
<b>Contact:</b> Graham Deuchars Area Sales – Scotland and Northern & Ireland <b>Tel:</b> 01952 607 800 <b>Mobile:</b> 07759 845 298 <b>E-mail:</b> graham.deuchars@craemer.com	
<b>IPL (FORMERLY MGB PLASTICS)</b>	
Mangham Road Rotherham S61 4RJ	
<b>Contact:</b> Tom Irvine <b>Tel:</b> 01709 311 401 <b>Mobile:</b> 07394 569 288 <b>E-mail:</b> thomas.irvine@iplglobal.com	<b>Contact:</b> Lily Cockerill <b>Tel:</b> 01709 362 419 <b>Mobile:</b> 07714 812 927 <b>E-mail:</b> lily-cockerill@iplglobal.com

## Suppliers

LOT 1	
<b>ESE WORLD LTD</b>	
Beacon House Reg's Way Bardon Hill COALVILLE Leicestershire LE67 1GH	
Day to Day Quotes	Tenders
<b>Contact:</b> Sarah Smith National Acct. Manager <b>Mobile:</b> 07970 812 453 <b>Tel:</b> 01530 277 911 <b>Switchboard:</b> 01530 277 900 <b>E-mail:</b> sales@eseworld.co.uk	<b>Contact:</b> Kirsten Guest Supply Chain Manager <b>Tel:</b> 01530 277 906 <b>Switchboard:</b> 01530 277 900 <b>E-mail:</b> sales@eseworld.co.uk
<b>WEBER UK LTD</b>	
Stanhope House Mark Rake Bromborough WIRRAL CH62 2DN <b>Enquiries:</b> sales@w-weber.com	
<b>Contact:</b> Dave Elliott BDM (North) <b>Mobile:</b> 07896 308 600 <b>E-mail:</b> d.elliott@w-weber.com	<b>Contact:</b> Frank Devine BDM (South) <b>Mobile:</b> 07791 056 852 <b>E-mail:</b> f.devine@w-weber.com
<b>SSI SCHAEFER</b>	
83/45 Livingstone Road Walworth Business Park Andover Hampshire SP10 5QZ	
<b>Contact:</b> Mark Prescott <b>Tel:</b> 07825 066 514 <b>E-mail:</b> mark.prescott@ssi-schaefer.co.uk	<b>Office Contact:</b> Jane Timms <b>Tel:</b> 01264 386 644 <b>E-mail:</b> jane.timmsl@ssi-schaefer.co.uk
<b>CONTENUR UK LTD</b>	
Suites 189/191 Lomeshaye Business Village Glenfield Park Nelson BB9 7DR	
<b>Contact:</b> Dave Hutchinson <b>Tel:</b> 07968 391 702 <b>E-mail:</b> dave.hutchinson@contenur.com	<b>Contact:</b> Megan Sykes <b>Tel:</b> 07429 062 215 <b>E-mail:</b> megan.sykes@contenur.com
<b>Contact:</b> Bob James <b>Tel:</b> 07968 394 664 <b>E-mail:</b> bob.james@contenur.com	

## Suppliers

LOT 2	
JETT TRADE LTD	
Unit 3 Mullings Court Harfreys Road Great Yarmouth Norfolk NR31 0LS	
<b>Contact:</b> Jamie Humphries <b>Tel:</b> 03337 007 003 <b>Mobile:</b> 07876 194 567 <b>E-mail:</b> jamie@jett-ltd.co.uk	<b>Contact:</b> Peter Woolridge <b>Tel:</b> 03337 007 003 <b>Mobile:</b> 07454 154 945 <b>E-mail:</b> peterwoolridge@jett-ltd.co.uk

How to award/call-off  
from the framework

To access the framework agreement, customers should complete and return the Non-Disclosure and Customer Access Agreement.

**Lot 1 – Direct award/further competition**

The original tender document contained a list of products and their specifications. The individual product lines have been awarded to the supplier which offers the best value for money for that product in line with the award criteria based on the qualitative and commercial scores.

For orders up to one **full load**, customers can direct award to the supplier listed on the previous pages, based on the pricing provided by YPO. Please ensure **‘YPO Contract reference 1040’** is quoted on all purchase orders.

Prices for all requirements above half or full loads will be established by running a further competition. Details of the award criteria to be used in any further competition are as follows:

**Further competition**

CRITERIA FOR FURTHER COMPETITIONS – LOT 1	
Cost – 45%	Will be fully re-opened at further competition stage.
Quality – 30%	Unless the tendering authority wishes to reopen this weighting and ask further questions, the full score will be taken from the ITT evaluation.
Delivery and customer service – 20%	Unless the tendering authority wishes to reopen this weighting and ask further questions, the full score will be taken from the ITT evaluation.
CSR and sustainability – 5%	Unless the tendering authority wishes to reopen this weighting and ask further questions, the full score will be taken from the ITT evaluation.



## How to award/call-off from the framework

### Lot 2 – Further competition

All pricing for Lot 2 to be requested from the supplier based on the scope of the project.

Evaluation must be fair and transparent, and the methodologies used to evaluate must be provided to the suppliers within the further competition documentation.

YPO can help customers produce specifications, qualitative questions, pricing schedules and evaluation criteria to undertake a further competition. Clarification responses, evaluation of further competition submissions, drafting of award letters and contracts and applicable Contract Award Notices are elements of the process that will need to be completed by the customer. Customers must inform YPO of the outcome of any further competition they undertake themselves.

When running a further competition, customers should award based on the most economically advantageous tender and must provide suppliers with the methodology behind the evaluation, including the evaluation criteria and the weightings that are applied.

The selection/award criteria used to establish the framework agreement was:

LOT 1	
CRITERION	PERCENTAGE WEIGHTINGS
Cost	45%
Quality	30%
Delivery and customer service	20%
CSR and sustainability	5%

LOT 2	
CRITERION	PERCENTAGE WEIGHTINGS
Cost	65%
Quality	15%
Delivery and customer service	15%
CSR and sustainability	5%

The weightings for cost, quality, delivery, customer service and added value can be re-opened for evaluation within the further competition. Customers can also set any appropriate KPI's and/or service levels within the quality award criteria.

## Terms and conditions

Suppliers awarded to the framework agreement have agreed to and signed YPO's standard Terms and Conditions. These can be amended by the CA and supplier by mutual agreement to include additional terms to supplement the standard Terms and Conditions. A variation form is included in the standard Terms and Conditions document to allow customers and suppliers to amend any terms if required.

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## Contact information

For further information or to discuss individual requirements, please use the contact details below:

**Jo King**

Category Buyer | Facilities Management

Tel: **07809 585957** | Email: **jo.king@ypo.co.uk**

**STAGE 1**  
Initial Customer  
Enquiry

- Customer contacts YPO for information
- YPO will send customer a copy of the User Guide, NDA and Access Agreement
- Customer completes and returns NDA and Access Agreement



**STAGE 2**  
NDA/Access  
Agreement Returned  
to YPO

- Following receipt of signed NDA/Access Agreement YPO may send the customer a Further Competition Template, Bank of Optional Questions, and Framework Agreement Scope
- YPO may provide the customer with a unique reference code for the further competition, which will be referenced on all documentation
- Customer completes the documents and sends to YPO
- If the customer decides to undertake their own further competition YPO must be informed via e-mail



**STAGE 3**  
Further Competition

- YPO can issue further competition documents to all suppliers on the framework agreement if required by the customer
- YPO will manage any clarifications that are received from potential suppliers (customers will need to provide clarification responses)
- At the submission closing date YPO will provide customers with access to all submissions
- Customers can then evaluate (offline) the submissions and prepare acceptance and rejection letters



**STAGE 4**  
Contract Award

- YPO will issue the award decision documentation (acceptance and rejection letters) via YPO's e-portal
- Optional 10-day standstill period: customers are advised to implement a voluntary standstill period of 10 days
- A Contract Award Notice following any award via the framework agreement must be published within 30 days (YPO are able to do this on behalf of the customer if required)