

YORKSHIRE PURCHASING ORGANISATION SCRUTINY SUB-COMMITTEE

Friday, 12 September 2014

Present: The Chair Councillor Warburton (Bradford MDC)
Councillors Barnard (Barnsley MBC), Atkin (Rotherham) and
Glover (St Helens MBC).

38. ELECTION OF CHAIR.

The Managing Director opened the meeting and requested nominations from Members for the position of Chair of the YPO Scrutiny Sub-Committee for the forthcoming year. A nomination was received on behalf of Councillor Warburton (Bradford MDC) and seconded.

Resolved – That Councillor Warburton of Bradford MDC be elected Chair of the YPO Scrutiny Sub-Committee for 2013/14.

39. CHAIR'S INTRODUCTION AND WELCOME

The Chair, Councillor Warburton, welcomed Members to the meeting.

40. APOLOGIES FOR ABSENCE.

Apologies for absence submitted prior to the meeting were accepted on behalf of Councillors Pillai (Calderdale) and Cooper-Holmes (Doncaster).

41. TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 2 MAY 2014.

Resolved – That the minutes of the YPO Scrutiny held on the 2 May 2014 be approved as a correct record.

42. MEMBERS' DECLARATIONS OF INTEREST

No Declarations of Interest were made.

43. EXCLUSION OF THE PUBLIC AND PRESS

In relation to reports containing exempt information to consider and, if approved, pass the following resolution: -

“That the public and press be excluded from the meeting during consideration of Agenda Items 7 to 10 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended”

IN PRIVATE

44. PROCUREMENT SERVICES STRATEGY.

Members were given a presentation by the Procurement and Supply Chain Director providing them with a background on the Procurement Services area of the business, including an update on the 2012-14 strategy and highlights for the new three year strategy.

The report explained how a recent recruitment drive had brought in staff with a strong public sector background in order to help with procurement. Many frameworks had been developed and were developing that would enable savings and improve engagement across various areas of the company, including customers.

Members raised a number of issues and detailed responses from YPO Officers were

**YORKSHIRE PURCHASING ORGANISATION SCRUTINY SUB-COMMITTEE - FRIDAY, 12
SEPTEMBER 2014**

accepted.

Resolved – That the report be noted.

45. SALES ANALYSIS.

Members were given a presentation by the Commercial Director providing them with a summary of the business year to date. Although the market was really tough at the present time with strong competition, the YPO was raising its profile through lots of hard work which included the new website and targeted campaigns. There had been significant growth in catering, sports and school supplies amongst others. There had been some losses in Scotland, however, plans were being undertaken to get the clients back.

Members raised a number of issues and detailed responses from YPO Officers were accepted.

Resolved – That the report be noted.

46. WORKFORCE STRATEGY.

Members were given a presentation by the Head of HR and People Support Services providing an update in relation to Workforce Strategy (2012-2014). Much work had been done to develop the organisational culture of the company and develop plans which would build a multi skilled workforce. Staff were being recognised in the form of employee awards, free fruit and coffees, family fun days, a 40th birthday party and an internal magazine. There was a fantastic apprenticeship scheme with 26 currently employed and a conversion rate of 100% of which just 1 had left. A new workforce strategy was currently being written to for 2014 – 2017 which would be presented to scrutiny next year.

Members raised a number of issues and detailed responses from YPO Officers were accepted.

Resolved – That the report be noted.

47. PROGRAMME LESSONS LEARNED.

Members were given a presentation by the Head of Business Change and IT providing an overview of the key lessons learned from the Business Change Programme. A number of workshops had been arranged and informal interviews with several key people to obtain feedback as to what had been successful and also areas for change. This would be an ongoing process to continue what was going well and maybe discard other work.

Resolved – That the report be noted.

48. DATE AND TIME OF NEXT MEETING.

Resolved – That the next meeting of the YPO Scrutiny Sub-Committee be held on 6 March 2014 at 10.00am.