

YORKSHIRE PURCHASING ORGANISATION MANAGEMENT COMMITTEE

Friday 27th November 2015

Present:

Barnsley MBC

Councillor Barnard

City of Bradford

Councillor Warburton

Councillor Sykes (Vice Chair)

Calderdale MBC

Councillor Pillai

Councillor Smith

Knowsley MBC

Councillor Byron

North Yorkshire CC

County Councillor Mackenzie

County Councillor Trotter

Rotherham MBC

Councillor Atkin

Wakefield MDC

Councillor Shaw (Chair)

Councillor Johnson

Wigan MBC

Councillor Walker

City of York

Councillor Mercer

20:	Members Declaration of Interest
	No declarations of interest were made by members.
21:	Apologies for Absence
	Apologies for absence submitted prior to the meeting were accepted on behalf of Councillors Gardiner (Barnsley MBC), Morris (Bolton MBC), Corden (Doncaster MBC), O'Neill (Kirklees MC), Richards (Kirklees MC), Fletcher (St Helens MBC) Johnson (St Helens MBC) and Simon Hill (YPO).
22:	Minutes of the Management Committee – 26 June 2015
	Resolved – That the Minutes of the meeting of the YPO Management Committee held on 26 June 2015 be accepted as a correct record.

23:	Minutes of the Executive Sub-Committee – 13 November 2015
	Resolved – That the Minutes of the meeting of the Executive Sub Committee held on 13 November 2015 be accepted as a correct record.
24:	Minutes of the Audit Sub-Committee – 6 November 2015
	The Monitoring Officer asked members to note that the Management Committee delegated powers to the Audit Sub-Committee to elect a Chair. The election is reflected in the minutes from 6 November 2015. Resolved – That the Minutes of the meeting of the Audit Sub-Committees held on 6 November 2015 be accepted as a correct record.
25:	Minutes of the Scrutiny Sub-Committee – 16 October 2015
	The Monitoring Officer asked members to note that the Management Committee delegated powers to the Scrutiny Sub-Committee to elect a Chair. The election is reflected in the minutes from 16 October 2015. Resolved – That the Minutes of the meeting of the Scrutiny Sub Committees held on 6 March and 15 May be accepted as a correct record.
26:	Associate Member Proposals
	Consideration was given to the report of the Strategic Relationship Manager which provided Members with a summary of the applications for Associate Membership status from Halton Borough Council, Liverpool City Council, Fylde Council, Lancaster City Council, Wyre District Council, Merseyside Fire & Rescue and Lancashire Police. Resolved – (1) That Halton Borough Council, Liverpool City Council, Fylde Council, Lancaster City Council, Wyre District Council, Merseyside Fire & Rescue and Lancashire Police be accepted as an Associate Members. (2) That Associate Membership approval for Fylde Council, Lancaster City Council and Wyre come with a collective growth criteria of £500,000 (frameworks or supplies) for these authorities.
27:	YPO Pay Policy
	Consideration was given to a report of the Assistant Director Julie Wray which asked Members to agree a pay policy for YPO in line with statutory requirements to comply with the 2011 Localism Act. The report detailed that the pay multiples for 2015 have reduced slightly. Resolved – (1) That the Pay Policy for 2015 be agreed. (2) That the information be published in line with the revised transparency requirements.

28:	Risk Management Process
	<p>Consideration was given to a report of the Executive Director which details options to develop Risk Management by building on its existing strengths and maximising the opportunities.</p> <p>Resolved – (1) That the Developing Risk Management report be agreed.</p> <p>(2) That the Senior Information Risk Owner (SIRO) be Paul Smith, Executive Director.</p>
29:	Lead Authority Issues
	<p>There were no Lead Authority Issues to discuss.</p>
30:	Exclusion of the Public and Press
	<p>Resolved – That the public and press be excluded from the meeting during consideration of agenda items 13 to 17 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended</p> <p>IN PRIVATE</p>
31:	Budget and Business Plan 2016 (Exempt - Paragraph 3)
	<p>Executive Director Paul Smith presented to members the Budget and Business Plan for 2016.</p> <p>The presentation supported the report and detailed the business planning process, 2016 priorities, 2016 pricing strategy and budget headlines.</p> <p>Resolved – (1) That the 2016 budget, as detailed in Appendix 1 to the report, be approved in line with the Executive Sub-Committee’s recommendation.</p> <p>(2) That that budgeted profit and loss account, as detailed in Appendix 2 for 2016, be approved.</p> <p>(3) That the investment requests, as detailed in Appendix 3 to the report, be approved.</p>
32:	Business Update (Exempt - Paragraph 3)
	<p>Consideration was given the report of the Managing Director which provided an update of the activities of the Organisation since the last meeting and gave an overview on forthcoming activities and challenges.</p> <p>The report included an update on performance, procurement, commercial issues, operational issues, and financial issues.</p> <p>Resolved – That the report be noted.</p>

33:	Senior Remuneration Update
	<p>The Monitoring Officer updated the Committee about the Risk Issue discussed at the previous Management Committee meeting (Minute 18 refers).</p> <p>Resolved - It was resolved to consider this as an agenda item at the next Management Committee in March 2016.</p>
34:	DATE AND TIME OF NEXT MEETING Resolved – That the next meeting of the YPO Management Committee will be held on 18 March 2016 at 10.30am.