

YORKSHIRE PURCHASING ORGANISATION EXECUTIVE SUB-COMMITTEE

10TH JUNE 2016

Present: The Chair: Councillor Shaw (Wakefield MDC)
Councillors: Johnson (St Helens MBC), Mackenzie (North Yorkshire CC), Walker (Wigan MBC)

119:	CHAIR'S INTRODUCTION & WELCOME
	The Chair, Councillor Shaw, welcomed Members to the meeting.
120:	APOLOGIES FOR ABSENCE
	Apologies for absence submitted prior to the meeting were accepted on behalf of Councillor Byron (Knowsley MBC), Morris (Bolton MBC), Whiteley (City of Bradford), Mercer (City of York).
121:	MINUTES – 4th March 2016
	Resolved – (1) That the Minutes of the meeting of the YPO Executive Sub-Committee held on 4 th March 2016 be approved as a true and accurate record.
122:	MEMBERS DECLARATION OF INTEREST
	No declarations were made.
123:	URGENT ITEMS
	No items were discussed.
124:	EXECUTIVE SUB COMMITTEE WORK PROGRAMME AND TERMS OF REFERENCE 2016/2017
	A report of the Managing Director provided an overview of the work scheduled for Executive Sub-Committee for the 2016/17 cycle. This report also proposed the Terms of Reference, Principal Agenda Items, 2016/17 Meeting Schedule and Training Plan. Resolved - (1) That the report be noted and submitted to the Annual General Meeting in June. (2) It was agreed that additional due diligence training would be arranged and provided to the Management Committee in addition to the proposed Training Plan.
125:	LEAD AUTHORITY ISSUES
	No Lead Authority issues were discussed.
126:	ASSOCIATE MEMBER PROPOSALS
	A report was submitted detailing applications for six new Associate memberships from: Oldham Council, Cheshire Fire & Rescue, Merseytravel, Solihull Council, London Borough of Waltham Forest and London Borough of

	<p>Hackney.</p> <p>Resolved - (1) That the report was noted and recommended to the Management Committee for approval.</p>
127:	EXCLUSION OF THE PUBLIC AND PRESS
	<p>Resolved – That the public and press be excluded from the meeting during consideration of Agenda Items 10 to 14 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972 as amended.</p>
128:	PERFORMANCE REPORT (EXEMPT)
	<p>The Executive Director (Procurement, Finance & IT) presented the report detailing the latest performance results for the Organisation.</p> <p>Councillors asked for more detail and clarification around a number of points and were satisfied with the responses provided by Officers.</p> <p>Resolved – (1) That the Performance Report be acknowledged and welcomed.</p>
129:	BUSINESS UPDATE (EXEMPT)
	<p>The Managing Director presented the Business Update which provided Members with an update on activities of the organisation since the last sub-committee and provided an overview on forthcoming activities and challenges.</p> <p>Resolved – (1) That the report be noted.</p>
130:	REVIEW OF DIVIDEND DISTRIBUTION POLICY (EXEMPT)
	<p>The Executive Director (Procurement, Finance & IT) presented a proposal to review the current system for distributing dividend to Member Authorities.</p> <p>The review will include:-</p> <ul style="list-style-type: none"> a) Analysis of the effectiveness of the current model and examine alternatives. b) Assurance that the structure incentivises desired member and customer behaviour. c) Maintenance of the Board’s commitment to inflation-proof growth on a like for like basis for founder members. <p>Any proposed changes to the formula will follow the principle that Founder Member Authorities should be protected from any potential for dilution of dividend by an increase in Associate Membership.</p> <p>Resolved – (1) The proposal was acknowledged and recommended to the Management Committee.</p>

131:	EARMARKED INTERNAL INVESTMENT RESERVES (EXEMPT)
	<p>The Executive Director (Procurement, Finance & IT) provided an update on the use of the investment reserves.</p> <p>Resolved – (1) That the report be noted.</p>
132:	SENIOR REMUNERATION ISSUE (EXEMPT) (ALL YPO OFFICERS LEFT THE ROOM DURING THIS AGENDA ITEM)
	<p>Members gave consideration to a report of the Assistant Chief Executive – Organisational Development, Wakefield MBC, and Steve Walmsley the Yorkshire and Humber Employers Director in relation to Senior Remuneration. Members considered and discussed in detail all of the options taking into account the views and input from the Independent Director.</p> <p>Resolved – (1) That the preferred option be recommended to the Management Committee for approval.</p>
133:	DATE AND TIME OF NEXT MEETING
	<p>Resolved – That the next meeting of the YPO Executive Sub Committee is proposed for 11th November 2016 at 10.30am.</p>