

Better value, delivered.



User Guide | Ref No: 001130

# Self-Heating Meals & Beverages for the Emergency Services & Wider Public Sector

Framework Agreement



# About YPO

YPO provides procurement solutions for public sector organisations to set up or renew contracts for a wide-range of services.

Established in 1974 by a group of 13 local authorities, we're the UK's largest public sector buying organisation and we're still 100% publicly-owned today. We work closely with our suppliers and collaborate with other public sector buying organisations to achieve efficiencies and value for money, returning all our profits back into the heart of the public sector. Our team of qualified procurement professionals can offer advice, guidance and expertise on procurement, as well as regular engagement and communication to make sure your objectives are achieved.

## Helping you navigate the world of your procurement

The world of procurement is complex, with competing demands and increasing pressures. Through collaboration, we provide products and services to meet your needs as individuals and collectives, through our wide range of procurement categories and frameworks. Navigating the world of procurement needs to be easy, quick and effective for both buyers and suppliers, and needs to help you make sure that every penny counts. We believe that through our procurement activity there's an opportunity to make an impact and a real difference, by delivering social value and outcomes in the communities we serve.

## Overview

<b>Start date</b>	6 <sup>th</sup> December 2022
<b>Expiry date</b>	5 <sup>th</sup> December 2026
<b>Extension(s) (if applicable)</b>	N/A
<b>Contracting authority (CA) call-off period</b>	CA's can specify a contract period, based on the term that will best suit their requirements. YPO generally recommend a call-off period of no longer than 5 years.
<b>Contract notice ref. no</b>	2022/S 000-025448
<b>Contract award ref. no</b>	2022/S 000-034939
<b>Corrigendum (if applicable)</b>	N/A
<b>Potential maximum value</b>	£1,000,000
<b>Rebate</b>	2% rebate paid by supplier/provider
<b>Geographical location(s)</b>	National



---

# Specification, overview and lot structure

This framework has been divided in to three lots:

Lot	Description
1	Self-Heating Meals
2	Self-Heating Ration Packs
3	Beverages, Snacks and Supplements

Lot Specification advertised at tender stage:

## Lot 1: Self-Heating Meals

### Description/Requirement

- Self-heating meals, designed to be heated when there are no other means available to heat the food. The pack should include everything required to heat the meal, contained all in one pack. The meals should be ready to eat in less than 20 minutes, nutritious and exceed 70 °c (or the relevant temperature for the foods contained). A range of foods must be offered to offer choice for the user, we are evaluating a small range at ITT stage. The meal should substitute a hot meal when there are no other options for a hot meal and be a minimum of 300grams.
- Vegetarian and vegan options must be available.
- Products should be supplied pre-packaged and fully labelled following the most relevant legislations and labelling standards.
- The pack must include everything to heat the meal and contain clear instructions on how to do this.

1	Breakfast Dish – e.g All day breakfast
2	Vegetable Dish – e.g Vegetable Curry
3	Pasta Dish – e.g. Spaghetti Bolognaise
4	Meat Dish – e.g. Chicken Casserole



## Lot 2: Self-Heating Ration Packs

### Description/Requirement

- Self-heating Ration Packs, designed to be heated when there are no other means available to heat and/or obtain the food and beverages. The pack should include everything required to heat the meals contained all in one pack. The Ration Packs should be ready to consume in less than 20 minutes, nutritious and exceed 70°C (or the relevant temperature for the food and beverages contained). A range of options must be offered to offer choice for the user, we are evaluating a small range at ITT stage.
- Vegetarian and vegan options must be available.
- Products should be supplied pre-packaged and fully labelled following the most relevant legislations and labelling standards.
- The Ration Pack must include everything to heat the meal/s, contain clear instructions on how to do this and include sundry items such as disposable cutlery and tissues.

\*YPO will allow suppliers to provide products with a variance of +/- 10% of the Kcals detailed below.

\*\*The Ration Pack contents listed below are examples of what is expected of a typical ration pack to include. The list is not exhaustive or limited to.

1	<p><b>Mini/Emergency Ration Pack – *600Kcal</b></p> <p><b>**Contents to include – but not limited to –</b></p> <ul style="list-style-type: none"> <li>• Water purification tablets</li> <li>• Energy snack bar – e.g. Protein</li> <li>• Energy and electrolyte Drink Powder</li> <li>• Long Life Emergency Drinking Water</li> </ul>
2	<p><b>Day Ration Pack – *3000Kcal</b></p> <p><b>**Contents to include – but not limited to –</b></p> <ul style="list-style-type: none"> <li>• All day breakfast</li> <li>• Meat Main Dish i.e. Chicken Casserole</li> <li>• Pudding</li> <li>• High energy snack bar – e.g. Protein</li> <li>• Energy drink powder</li> <li>• Drinks pack – Caffeinated coffee/ Caffeinated tea/ sugar/creamer/hot chocolate</li> </ul>
3	<p><b>Day Ration Pack – *3000Kcal – Vegetarian</b></p> <p><b>**Contents to include – but not limited to –</b></p> <ul style="list-style-type: none"> <li>• All day breakfast</li> <li>• Vegetarian Main Dish i.e. Vegetable Pasta</li> <li>• Pudding</li> <li>• High energy snack bar – e.g. Protein</li> <li>• Energy drink powder</li> <li>• Drinks pack – Caffeinated coffee/ Caffeinated tea/ sugar/creamer/hot chocolate</li> </ul>
4	<p><b>24 Hour Ration Pack – *4000Kcal</b></p> <p><b>**Contents to include – but not limited to –</b></p> <ul style="list-style-type: none"> <li>• All day breakfast</li> <li>• Main dish i.e. Vegetable Pasta</li> <li>• Main Dish i.e. Chicken Casserole</li> <li>• Pudding</li> <li>• High energy snack bar – e.g. Protein</li> <li>• Biscuits – e.g. Digestive</li> <li>• Flapjack</li> <li>• Boiled Sweets</li> <li>• Energy drink powder</li> <li>• Fruit Flavoured Drink Powder</li> <li>• Drinks pack – Caffeinated coffee/ Caffeinated tea/ sugar/creamer/hot chocolate</li> </ul>

### Lot 3: Beverages, Snacks and Supplements

#### Description/Requirement

- Snacks and supplements. A range of foods must be offered to offer choice for the user, we are evaluating a small range at ITT stage.
- Vegetarian and vegan options must be available.
- Products should be supplied pre-packaged and fully labelled following the most relevant legislations and labelling standards.

1	Drink pack – e.g. 2 tea, 2 coffee, 4 creamers and 4 sugars
2	Energy/electrolyte drink powder/fruit flavoured drink powder
3	High energy snack bars/biscuits/flapjack – e.g. Protein
4	Cutlery (Sample required)

---

## Benefits of using the framework agreement

YPO's framework agreements are established to allow customers to purchase goods, works or services from suppliers/providers via either direct award or further competition.

#### Benefits of using the framework agreement:

- Direct Award.
- Reduced timescales – customers do not need to run a full OJEU procurement if procuring via the framework agreement.
- Assured supplier standards – suppliers/providers are 'pre-qualified' as to their general suitability.
- Aggregation of spend - customers will receive the benefits of the aggregated spend volume and increased leverage in the market.
- Pre-defined terms and conditions – when awarding contracts customers have the option to use YPO's standard framework agreement terms and conditions as established or use their own terms and conditions.



---

## Suppliers/providers

### Hot Pack International

Unit 20, Kingstreet Industrial Estate,  
Langtoft, Peterborough,  
PE6 9NF

For general sales enquiries and orders:

#### Keith or Dot

 01778 560868

 [info@hotpackmeals.co.uk](mailto:info@hotpackmeals.co.uk)

For out of hours emergencies:

### Dave Annandale

Director

 07799 114572

 [dave@hotpackmeals.co.uk](mailto:dave@hotpackmeals.co.uk)

### George Tester

 07713 476755

 [gt@hotpackmeals.co.uk](mailto:gt@hotpackmeals.co.uk)

---

## How to award/call-off

To access the framework agreement, customers should complete and return the Customer Access Agreement.

### Direct award

Customers will form a call-off contract between themselves and the supplier/provider.

The selection/award criteria used to establish the framework agreement was:

Criterion	Percentage weightings
Cost	30%
Quality	40%
Delivery and Customer Service	20%
Social Value/Sustainability	10%

---

## Terms and conditions

Suppliers/providers awarded to the framework agreement have agreed to and signed YPO's standard Terms and Conditions. These can be amended by the CA and supplier/provider by mutual agreement to include

additional terms to supplement the standard Terms and Conditions. A variation form is included in the standard Terms and Conditions document to allow customers and suppliers/providers to amend any terms if required.

---


## Contact information

For further information or to discuss individual requirements, please use the contact details below:

### Laura Megson

Category Buyer  
Category: Emergency Services

 07552 320 097

 [laura.megson@ypo.co.uk](mailto:laura.megson@ypo.co.uk)

### Leanne Westmoreland

Assistant Category Buyer  
Category: Emergency Services

 07435 830 988

 [emergencyservices@ypo.co.uk](mailto:emergencyservices@ypo.co.uk)