

## YORKSHIRE PURCHASING ORGANISATION EXECUTIVE SUB-COMMITTEE

8<sup>th</sup> March 2019

**Present:** The Chair: Councillor Walker (Wigan)  
Councillors: Rawlings (York), Whiteley (Bradford), Mackenzie (North Yorkshire).

<b>16:</b>	<b>CHAIR'S INTRODUCTION &amp; WELCOME</b>
	The Chair, Councillor Walker, welcomed Members to the meeting.
<b>17:</b>	<b>APOLOGIES FOR ABSENCE</b>
	Apologies for absence submitted prior to the meeting were accepted on behalf of Councillor Shaw (Wakefield), and Atkin (Rotherham).
<b>18:</b>	<b>MEMBERS DECLARATION OF INTEREST</b>
	There were no declarations of interest made.
<b>19:</b>	<b>URGENT ITEMS</b>
	Cllr Walker agreed to add an urgent verbal item to the agenda. Cllr Walker stated that this would be discussed in the private section of the meeting as it was commercially sensitive.
<b>20:</b>	<b>MINUTES – 16<sup>TH</sup> NOVEMBER 2018</b>
	<b>Resolved</b> – (1) That the Minutes of the meeting of the YPO Executive Sub-Committee held on 16 <sup>th</sup> November 2018 be approved as a true and accurate record.
<b>21:</b>	<b>LEAD AUTHORITY ISSUES</b>
	No Lead Authority issues were discussed.
<b>22:</b>	<b>EXCLUSION OF THE PUBLIC AND PRESS</b>
	<b>Resolved</b> – That the public and press be excluded from the meeting during consideration of Agenda Items 8 to 14 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972 as amended.
<b>23:</b>	<b>ASSOCIATE MEMBERSHIP APPLICATIONS (EXEMPT)</b>
	A report was submitted detailing applications for four new Associate memberships from: Cleveland Police, Lancashire County Council, London Borough of Islington and Oxfordshire County Council.

	<p>Councillors asked for more detail and clarification around a number of points and were satisfied with the responses provided by Officers.</p> <p><b>Resolved</b> - (1) That the report was acknowledged and recommended to the Management Committee for approval.</p>
<b>24:</b>	<b>FINANCIAL PERFORMANCE REPORT (EXEMPT)</b>
	<p>The Executive Director (Paul Smith) presented the report detailing the full year results against the budget for year ending 2018.</p> <p>Thanks were given to the Board of Directors for the work undertaken throughout 2018 in a very challenging market.</p> <p><b>Resolved</b> – (1) That the Financial Performance Report be acknowledged and noted.</p>
<b>25:</b>	<b>BUSINESS UPDATE (EXEMPT)</b>
	<p>The Managing Director (Simon Hill) presented the Business Update which provided Members with an update on activities of the organisation since the last sub-committee and provided an overview on forthcoming activities and challenges.</p> <p>Updates were given on the Procurement, Commercial, Operations and Business Change &amp; IT areas of the business.</p> <p><b>Resolved</b> – (1) That the report be noted.</p>
<b>26:</b>	<b>ATTENDANCE REPORT (EXEMPT)</b>
	<p>The Executive Director (Julie Wray) presented the Attendance report. This report is provided in response to a request from Members to update the Committee on levels of sickness absence in the organisation.</p> <p>Councillors made a number of comments on the absence figures, and Officers provided further explanation on certain points.</p> <p><b>Resolved</b> – (1) That the report be noted.</p>
<b>27:</b>	<b>OPTIONS FOR AUTOMATIC SPRINKLERS (EXEMPT)</b>
	<p>Members discussed the report of the Executive Director (Julie Wray) in relation to the options of automatic sprinklers.</p> <p>The Managing Director held a discussion in relation to automatic sprinklers and long-term viability.</p>

	<b>Resolved</b> – (1) That decision be put on hold pending a future report in November in relation to YPO's property strategy.
<b>28:</b>	<b>INDEPENDENT DIRECTOR MEMBERS DISCUSSION (EXEMPT)</b>
	<p>The Chair requested that YPO officers leave the meeting for this item.</p> <p>The Independent Director (Rob McWilliam) provided Members with a verbal update in relation to YPO's on-going activity and challenges, Governance and Strategy.</p> <p>Councillors thanked the Independent Director for his update and noted it was useful.</p> <p><b>Resolved</b> – (1) That the verbal update be acknowledged and noted.</p>
<b>29:</b>	<b>URGENT ITEM</b>
	The Managing Director (Simon Hill) updated Members on a strategic opportunity that has arisen, Members acknowledged the information provided and agreed with the next steps suggested by the Managing Director. A further verbal update will be provided to the Management Committee on 22 <sup>nd</sup> March 2019.
<b>30:</b>	<b>DATE AND TIME OF NEXT MEETING</b>
	<b>Resolved</b> – (1) That the next meeting of the YPO Executive Sub Committee is to be held 7 <sup>th</sup> June 2019, 10.30am.