

YORKSHIRE PURCHASING ORGANISATION EXECUTIVE SUB-COMMITTEE

9TH MARCH 2018

Present: The Vice Chair: Councillor Walker (Wigan)
Councillors: Atkin (Rotherham), Mackenzie (North Yorkshire),
Whiteley (Bradford), Johnson (St Helens).

60:	VICE - CHAIR'S INTRODUCTION & WELCOME
	The Vice-Chair, Councillor Walker, welcomed Members to the meeting.
61:	APOLOGIES FOR ABSENCE
	Apologies for absence submitted prior to the meeting were accepted on behalf of Councillor Byron (Knowsley), Councillor Morris (Bolton), Councillor Mercer (City of York), Councillor Shaw (Wakefield).
62:	MEMBERS DECLARATION OF INTEREST
	No declarations of interest were made.
63:	URGENT ITEMS
	No items were discussed.
64:	MINUTES – 22ND SEPTEMBER 2017
	Resolved – (1) That the Minutes of the meeting of the YPO Executive Sub-Committee held on 22 nd September 2017 be approved as a true and accurate record.
65:	LEAD AUTHORITY ISSUES
	No Lead Authority issues were discussed.
66:	FINANCIAL PROCEDURE RULES & STANDING ORDERS RELATING TO CONTRACTS
	The Executive Director (Paul Smith) presented the Financial Procedure Rules & Standing Orders Relating to Contracts.
	The Financial Procedure Rules & Standing Orders Relating to Contracts have been reviewed to ensure compliance with the current law. Members were advised of minor changes.
	Resolved – (1) That the revised Standing Orders for Contracts and Financial Procedure Rules, attached as Appendix 1 are noted by the Executive Sub Committee and recommended to Management Committee for approval.

	(2) That the Financial Procedure Rules & Standing Orders Relating to Contracts are considered bi-annually moving forward unless there are any material changes.
67:	EARMARKED RESERVES SPEND
	<p>The Executive Director (Paul Smith) presented the Earmarked Reserves Spend. The report details any over/under spend against funding and provides a breakdown of how the closing balance will be used.</p> <p>Members raised a number of questions in relation to the YPO fleet vehicles and what the plan is going forward. Members were satisfied with the responses provided by Officers.</p> <p>Resolved – (1) That the Earmarked Reserves Spend be acknowledged and noted.</p>
68:	EXCLUSION OF THE PUBLIC AND PRESS
	<p>Resolved – That the public and press be excluded from the meeting during consideration of Agenda Items 10 to 12 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972 as amended.</p>
69:	2017 FINANCIAL PERFORMANCE REPORT (EXEMPT)
	<p>The Executive Director (Paul Smith) presented the Financial Performance Report which provided Members with an overview of the organisation's performance in 2017.</p> <p>Thanks were given to the Board of Directors for the work undertaken throughout the year to achieve the bottom line that was achieved for 2017 in a very challenging market.</p> <p>Julie Wray (Executive Director) shared with Members the new performance measures that have been implemented in Operations.</p> <p>Resolved – (1) That the Performance Report be acknowledged and noted.</p>
70:	CREDIT CONTROL (EXEMPT)
	<p>The Executive Director (Paul Smith) shared the Credit Control report which provided Members with an overview of the YPO Credit Control Process.</p> <p>The Credit Control Processes at YPO are highly effective and it was acknowledged the importance of an effective credit control cannot be understated.</p>

	<p>Members raised a number of questions in relation to the processes and Members were satisfied with the responses provided by Officers.</p> <p>Resolved – (1) That the credit control report be noted.</p>
71:	BUSINESS UPDATE (EXEMPT)
	<p>The Executive Directors (Paul Smith, Jo Marshall & Julie Wray) presented the Business Update which provided Members with an update on activities of the organisation since the last sub-committee and provided an overview on forthcoming activities and challenges.</p> <p>Resolved – (1) That the report be noted.</p>
72:	DATE AND TIME OF NEXT MEETING
	<p>Resolved – (1) That the next meeting of the YPO Executive Sub Committee is proposed for 8th June 2018 at 10.30am.</p>