

YORKSHIRE PURCHASING ORGANISATION EXECUTIVE SUB-COMMITTEE

9th JULY 2021

Present: The Chair: Councillor Shaw (Wakefield)

Councillors: Walker (Wigan), Atkin (Rotherham)

30:	CHAIR'S INTRODUCTION & WELCOME
	The Chair, Councillor Shaw, welcomed Members to the meeting.
31:	APOLOGIES FOR ABSENCE
	Apologies for absence received for Gillian Marshall (Monitoring Officer, Wakefield Council).
32:	MEMBERS DECLARATION OF INTEREST
	There were no declarations of interest made.
33:	URGENT ITEMS
	No urgent items raised.
34:	MINUTES – 12TH MARCH 2021
	Resolved – (1) That the Minutes of the meeting of the YPO Executive Sub-Committee held on 12 th March 2021 be approved as a true and accurate record.
35:	EXECUTIVE SUB COMMITTEE TERMS OF REFERENCE AND WORK PROGRAMME 2021-2022
	Consideration was given to the report of the Managing Director which provided members with an overview of the work scheduled for the 2021/22 committee cycle. The report also proposed the Terms of Reference, Principal Agenda Items, 2021/22 Meeting Schedule and Training Plan. Resolved – (1) That the report be noted and submitted to the Management Committee on 23 rd July for sign off by all Members.
36:	LEAD AUTHORITY ISSUES
	No Lead Authority issues raised.

37:	EXCLUSION OF THE PUBLIC AND PRESS
	Resolved – That the public and press be excluded from the meeting during consideration of Agenda Items 9 to 13 on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972 as amended.
38:	IN PRIVATE
40:	FINANCIAL PERFORMANCE UPDATE REPORT (EXEMPT)
	<p>The Executive Director (Julie Hawley) presented the report which provides an update of the organisation’s performance in 2020 and 2021.</p> <p>A discussion took place in relation to the proposed changes to the 2020 accounts.</p> <p>Resolved – (1) That the Financial Performance Update Report be acknowledged and noted.</p> <p>(2) That Members agree to the proposed changes to the 2020 accounts.</p> <p>(3) A PPE sales plan including a timeline to be prepared and circulated to Executive Sub Committee Members as soon as possible.</p>
41:	BUSINESS UPDATE (EXEMPT)
	<p>The Managing Director (Simon Hill) presented the Business Update which provided Members with an update on activities of the organisation since the last sub-committee and provided an overview on forthcoming activities and challenges.</p> <p>Resolved – (1) That the report be noted.</p>
42:	THIRD PARTY LOGISTICS UPDATE (EXEMPT)
	<p>The Managing Director (Simon Hill) presented the Third-Party Logistics Update which provides members with an update on the action taken to mitigate the risks created by the imposed revision to YPO’s Third Party Logistics (3PL) contracts.</p> <p>Simon Hill shared the key headlines of the report and shared what is now in place.</p> <p>Resolved – (1) That the Third-Party Logistics Update Report be noted.</p>
43:	LINK UPDATE REPORT (EXEMPT)
	<p>Consideration was given to the report of the Managing Director (Simon Hill), which provided Members with an update on the Link system. The full findings report is also attached.</p>

	<p>Simon noted that 20 out of the 27 recommendations have been closed. The 7 remaining will be closed by Quarter 3, and they are low level issues.</p> <p>Resolved – (1) That the update be noted.</p>
44:	INDEPENDENT DIRECTOR MEMBERS DISCUSSION (EXEMPT)
	<p>The Chair requested that YPO officers leave the meeting for this item.</p> <p>The Independent Directors (Rob McWilliam & Jon Towler) provided verbal updates to Members.</p> <p>A number of questions were raised, and Councillors were satisfied with the responses provided by the Independent Directors.</p> <p>Councillors thanked the Independent Directors for their update and noted it was useful.</p> <p>Resolved – (1) That the verbal update be acknowledged and noted.</p>
45:	DATE AND TIME OF NEXT MEETING
	<p>Resolved – (1) That the next meeting of the YPO Executive Sub Committee is proposed to be held 12th November 2021, at 10:30am.</p>