

Chief Executive

Merran McRae – Chief Executive

Your Ref.
Our Ref

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Date 10 December 2019

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Typetalk calls welcome

To: Members of the Management Committee of the Yorkshire Purchasing Organisation Joint Committee

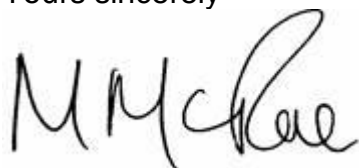
Chief Executive of the Constituent Authorities (for information)

Dear Councillor

**YORKSHIRE PURCHASING ORGANISATION MANAGEMENT COMMITTEE MEETING
– FRIDAY, 13 DECEMBER 2019**

You are invited to a meeting of the Management Committee of the Yorkshire Purchasing Organisation Joint Committee which is to be held at **11:00 am on Friday, 13 December 2019** at the **YPO HQ, 41 Industrial Park, Wakefield** to consider the items set out in the agenda detailed overleaf.

Yours sincerely



Merran McRae
Secretary to the Joint Committee

PLEASE NOTE: A buffet lunch is to be provided at the conclusion of the meeting. Please contact Kayley on the details above if you have any dietary requirements.

As a courtesy to colleagues will you please turn all electrical devices to silent prior to the start of the meeting.

**YORKSHIRE PURCHASING ORGANISATION MANAGEMENT COMMITTEE -
Friday, 13 December 2019**

AGENDA

1. Apologies for Absence.
2. To approve, as a correct record, the Minutes of the meeting held on 29th November 2019. (Pages 1 - 3)
3. To note any items which the Chairman has agreed to add to the agenda on the grounds of urgency.
4. Members' Declaration of Interest.
5. In relation to reports containing exempt information to consider, and if approved, pass the following resolution:-
“That the public and press be excluded from the meeting for consideration of agenda item 6 to on the grounds that they are likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended.”

IN PRIVATE

6. Strategic Opportunity. (Pages 5 - 13)
7. Date and Time of Next Meeting.
20th March 2020.

YORKSHIRE PURCHASING ORGANISATION MANAGEMENT COMMITTEE

Friday 29th November 2019

- Present:**
- Barnsley**
Councillor Barnard
 - City of Bradford**
Councillor Warburton
Councillor Whiteley
 - Calderdale MBC**
Councillor Barnes
 - Doncaster MBC**
Councillor Nightingale
 - Kirklees MC**
Councillor Turner
 - North Yorkshire CC**
Councillor Mackenzie
 - Rotherham MBC**
Councillor Atkin
 - St Helens MBC**
Councillor Bond
 - Wakefield MDC**
Councillor Shaw
 - Wigan MBC**
Councillor Walker
 - City of York**
Councillor Daubeney

1:	Apologies for Absence
	Apologies for absence submitted prior to the meeting were accepted on behalf of Councillors Haslam (Bolton), Walsh (Knowsley), Wild (Bolton), Sweeney (Wigan), Pavlovic (York), Gardiner (Barnsley), Dadd (North Yorkshire), Wyatt (Rotherham), and Simon Hill (YPO).
2:	Members Declaration of Interest
	No declarations of interest were made.

3:	Urgent Items
	No urgent items were discussed.
4:	Minutes of the Management Committee – 18th September 2019
	Resolved – (1) That the Minutes of the meeting of the YPO Management Committee held on 18 th September 2019 be accepted as a correct record.
5:	Minutes of the Audit & Scrutiny Sub-Committee – 1st November 2019
	Resolved – (1) That the Minutes of the meeting of the Audit & Scrutiny Sub Committee held on 1 st November 2019 be accepted as a correct record.
6:	Minutes of the Executive Sub-Committee – 15th November 2019
	Resolved – (1) That the Minutes of the meeting of the Executive Sub Committee held on 15 th November 2019 be accepted as a correct record.
7:	YPO Pay Policy
	Consideration was given to a report of the Executive Director, Julie Wray, which asked Members to agree a pay policy for YPO in line with statutory requirements to comply with the 2011 Localism Act. Resolved – (1) That the Pay Policy for 2020 be agreed. (2) That the information be published in line with the revised transparency requirements.
8:	Lead Authority Issues
	No Lead Authority issues were raised.
9:	Exclusion of the Public & Press
	Resolved - <i>That the public and press be excluded from the meeting during consideration of Agenda Items 10 to 15 on the grounds that they were likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended.</i>
	IN PRIVATE
10:	Business Update - (Exempt Paragraph 3)
	Members considered the report of the Managing Director which provided Members with an update of the activities of the organisation since the previous Committee meeting and gave an overview of the forthcoming activities and challenges. Paul Smith gave a further update on the on-going LINK project, and explained the system is due to go live this weekend.

	Resolved – (1) That the report be noted.
11:	Associate Membership Applications – (Exempt Paragraph 3)
	<p>Consideration was given to the report of the Deputy Managing Director which provided Members with a summary of the application for Associate Membership status from Cheshire West and Chester Council.</p> <p>Resolved – (1) That Cheshire West and Chester Council be accepted as Associate Members of YPO.</p>
12:	Budget & Business Plans 2020 – (Exempt Paragraph 3)
	<p>Members considered the report containing the Budget & Business Plans for 2020.</p> <p>Paul Smith provided a presentation on the plans for 2020.</p> <p>Members asked Officers a number of questions relating to the Budget & Business Plan and Members were satisfied with Officers responses.</p> <p>Resolved – (1) That the 2020 Budget and Business Plan is approved.</p>
13:	Installation of a Sprinkler System – (Exempt Paragraph 3)
	<p>Members considered a report of the Executive Director, Julie Wray, entitled installation of a sprinkler system.</p> <p>Resolved - (1) That Members approve to implement option 1 of the options appraisal.</p> <p>(2) Members note the importance of a fully implemented business continuity plan.</p>
14:	Report of the Independent Director – (Exempt Paragraph 3)
	<p>Members gave consideration to a report of the Independent Director which detailed his observations of the organisation since June.</p> <p>The Independent Director also provided a verbal update on the activities of YPO since this report was submitted.</p> <p>Resolved - (1) That the report of the Independent Director and his observations be noted.</p>
15:	DATE AND TIME OF NEXT MEETING
	Resolved – That the next meeting of the YPO Management Committee will be held on 20 th March 2020.

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Part 1 of Schedule 1A of the Information Act 1972.

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Refer to Part 1 of Schedule 12A of the Land Information Management Act 1972.

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