



LGRP Framework FAQs



Below we've outlined some FAQ's in respect of the Local Government Resourcing Partnership framework. If your question isn't answered here, please get in touch via lgrp@ypo.co.uk and we will respond to your query directly.

Framework Details

Who owns the framework?

- YPO & London Borough of Waltham Forest Council work in partnership to deliver the LGRP framework. For more information about the origins of LGRP, please see this section of the website: [About LGRP](#)

Who can use the framework?

- All public sector organisations can access the framework.

What services can I buy through the framework?

- The framework covers a wide range of resourcing and recruitment needs, broken down into four helpful lots:
- Lot 1 – Interim Recruitment
- Lot 2 – Permanent Recruitment
- Lot 3 – HR Consultancy
- Lot 4 – HR Marketing & Advertising
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How many providers are on the framework?

- There are a different number of providers appointed per each lot:
- Lot 1 – Interim Recruitment has 22 providers
- Lot 2 – Permanent Recruitment has 22 providers
- Lot 3 – HR Consultancy has 5 providers
- Lot 4 – HR Marketing and Advertising has 2 providers

How is the framework monitored?

- YPO & London Borough of Waltham Forest Council manage and monitor the framework. This consists of quarterly review meetings and the review of monthly management information.

How were providers appointed to the framework?

- London Borough of Waltham Forest Council, in partnership with YPO, conducted what is known as a tender process. The open procedure was used, as outlined in the Public Contract Regulations 2015. The providers responded to pre-qualification questions, as well as submitting specific quality and pricing responses per each lot they wished to bid for. These responses were evaluated by London Borough of Waltham Forest Council and YPO.
- For more information on the tender process, please email lgrp@ypo.co.uk

Can new providers join the framework?

- New providers are unable to join the framework, as the tendering process has already taken place. Any enquiries in respect of joining the framework can be sent to lgrp@ypo.co.uk

If a provider isn't listed on the framework, is it possible for me to add them to the framework?

- No. The tendering process for providers to join the framework has already been finalised and the awarded list of providers for each lot is now final. However, subcontracting is permitted via the framework, so you may wish to ask your identified provider to explore this option.

When does the framework expire and is there an extension option?

- The framework will expire on 9th November 2023.
- YPO and London Borough of Waltham Forest have the option to extend the framework for a further period of 24 months to 9th November 2025.

Is there a charge to use the framework and who pays the rebate?

- There is no charge for the customer to use the framework. Suppliers are responsible for paying relevant rebate.

Do you have any information as to specialisms of providers?

- Yes, during the tender process we asked providers to identify any job categories or specialisms for roles they can deliver. We have a document which we created using this information and can share this with contracting authorities, please request this document via lgrp@ypo.co.uk. Providers do have the ability to update this information throughout the life of the framework. Please note that these specialisms did not form part of our evaluation criteria when establishing the framework.

Using the Framework

What is a direct award?

- A direct award allows organisations to select a provider on the framework that will provide them with the most advantageous service in relation to quality and price. There is direct award criteria and pricing available for all four lots on the framework, please see the relevant lot page.
- If you wish to carry out a direct award you will need to assess providers on the relevant lot and understand the pricing structure available.
- Once you know which provider you wish to use then you will just need to complete the direct award form. This can either be completed online, downloaded or requested from YPO or London Borough of Waltham Forest Council. This form is used to set out your requirements and timescales involved. This can then be sent to the provider either through this website or directly from your organisation.
- On agreement of the requirements you will then be required to complete the order form.

What is a further competition?

- A further competition allows organisations to create a set of questions and specific pricing evaluation for providers on the relevant lot to respond to.
- If you wish to carry out a further competition you will need to think about the key questions and specific pricing information that you would like to ask the providers to respond to.
- Once you have those ready you can utilise the LGRP template document that will guide you through the process. Please remember that this is a guidance document and it can be amended to suit your needs.
- The further competition should be submitted to all providers and the deadline should be consistent for the providers. Once the providers have responded to the deadline, you will then need to evaluate their bids. On agreement of the requirements you will then be required to complete the order form.
- YPO can support you with a further competition, please contact lgrp@ypo.co.uk for assistance.

Do all providers need to bid within a further competition?

- No, providers don't need to bid for all further competitions.

I want to run a further competition, how should I evaluate it?

- The evaluation process for the framework was 60% on quality and 40% on price, we recommend that contracting authorities adopt the same approach. The evaluation process can be agreed on an organisation by organisation basis.
- Once you have evaluated you can make contact with your chosen provider to set up a meeting to work through the next steps.

How long should I give providers to respond to my further competition?

- There are no exact timescales for further competitions, however please be mindful that providers need time to carry out a thorough process. Reasonable timescales will depend upon your requirements, the current market and which lot you are using. YPO are happy to provide guidance in respect of individual circumstances, please email us at Lgrp@ypo.co.uk for assistance.

I have conducted a further competition, do I need to tell the unsuccessful providers why they weren't successful?

- We recommend that feedback is provided to all unsuccessful providers. The reason for providing feedback is that it helps to support continuous improvement and ensures continued appropriate pricing.
- Please note, at the least, all providers who submit a bid within a further competition should be notified of the outcome of the process.

Can I make an award via the LGRP website, as well as offline?

- Yes, customers can make an award to providers either via the website or offline.
- Templates for an offline award can be downloaded from the LGRP website and sent to the supplier(s) by email. Alternatively, the customer can use the direct award or further competition function within the website. Customers can contact lgrp@ypo.co.uk at anytime for any assistance.

What weightings can I use to measure quality & price?

- The LGRP framework has a weighting 40% for price and 60% for quality. In your further competition and call-off document you will be required to detail your percentage split between price and quality.

If I make an award through the framework, do I need to tell you?

- YPO should be notified of all awards made via the LGRP framework. You will need to notify YPO directly of your award and can do so using our Confirmation of Award document, which can be found within the template document section of our website. Alternatively you can request the confirmation of award document directly via lgrp@ypo.co.uk

Under which lot can fixed term positions be procured?

- Lot 2 – Permanent Recruitment

Get in touch



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lgrp@ypo.co.uk



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procurement@walthamforest.gov.uk